

# EAST SOOKE COMMUNITY HALL

## HALL RENTAL RATES & REQUIREMENTS

The East Sooke Community Hall is pleased to host a wide variety of fun, celebratory, and health & lifestyle events in the Community Hall. The hall is available for rent to groups and individuals. Hall usage includes main hall, kitchen use, media equipment, and washrooms. Our rates and hall usage requirements are posted below. Hall property (i.e. Tables, chairs, etc.) may NOT be removed from the hall building at any time.

**GST 5% will be applied in addition to the rate schedule. Insurance fees will be applied and is separate from room rental rate.** See schedule below.

Terms of Use, Facilities Use Contract, Insurance application, and VIHA Kitchen Food Facility forms will apply and are part of the agreement for the hall's rental.

**Private Rentals:** parties, birthday parties, concerts, dances, weddings, etc.

**The Custodial deposit and Damage deposit are fully refundable pending the results of a post-event inspection.**

### **Hourly Rates:**

1 hours: \$25 + \$25 custodial deposit + \$100 damage deposit

2 hours: \$50 + \$25 custodial deposit + \$100 damage deposit

3 hours: \$75 + \$25 custodial deposit + \$100 damage deposit

4 hours: \$100 + \$25 custodial deposit + \$100 damage deposit

5 hours: \$125 + \$50 custodial deposit + \$200 damage deposit

6 hours: \$150 + \$50 custodial deposit + \$200 damage deposit

7 hours: \$175 + \$50 custodial deposit + \$200 damage deposit

8 hours: \$200 + \$50 custodial deposit + \$200 damage deposit

9 hours: \$225 + \$50 custodial deposit + \$300 damage deposit

10 hours: \$250 + \$50 custodial deposit + \$300 damage deposit

### **Single Day Rates:**

11-12 hours: \$285 + \$50 custodial deposit + \$300 damage deposit

13-16 hours: \$385 + \$100 custodial deposit + \$500 damage deposit

17-48 hours: \$570 + \$100 custodial deposit + \$500 damage deposit

**Public Events:** Sponsored by East Sooke Residents for special interest, non profit, fitness classes, seniors, health initiatives, etc. Regular weekly/monthly renters will not be charged a custodial/damage fee unless problems emerge. Events that are one, two or three days in duration will be charged out per hour total, not per individual day. Ie. 2 day event: 8-2 first day = 6 hours, 10-2 second day = 4 hours. Total hours charged for event = 10 hours.

**Public Events Hourly Rental Rates with Custodial Deposit Rates**

**The Custodial Deposit is fully refundable pending the results of a post-event inspection.**

- 1 hour: \$10 + \$25 custodial
- 2 hours: \$10 + \$25 custodial
- 3 hours: \$10 + \$25 custodial
- 4 hours: \$10 + \$25 custodial
- 5 hours: \$20 + \$50 custodial
- 6 hours: \$30 + \$50 custodial
- 7 hours: \$40 + \$50 custodial
- 8 hours: \$50 + \$50 custodial
- 9 hours: \$57 + \$50 custodial
- 10 hours: \$64 + \$50 custodial
- 11 hours: \$71 + \$50 custodial
- 12 hours: \$78 + \$50 custodial
- 13 hours: \$85 + \$100 custodial
- 14 hours: \$92 + \$100 custodial
- 15 hours: \$99 + \$100 custodial
- 16 hours: \$106 + \$100 custodial
- 17 hours: \$113 + \$100 custodial
- 18 hours: \$120 + \$100 custodial
- 19 hours: \$127 + \$100 custodial
- 20 hours: \$134 + \$100 custodial
- 21 hours: \$141 + \$100 custodial
- 22 hours: \$148 + \$100 custodial
- 23 hours: \$155 + \$100 custodial
- 24 hours: \$162 + \$100 custodial

### **Damage Deposit:**

The damage deposit is fully refundable pending the results of a post-event inspection

1 – 4 hours use: \$100

5 – 8 hours use: \$200

9 – 12 hours use: \$300

13 + hours use: \$500

**Exception: Regardless of duration: All live music and/or dance events require a \$500 damage deposit.**

### **Rental Requirements:**

Rental dates and contract are confirmed upon successful completion of:

- 1 . Hall Viewing Tour with the Hall Rental Co-ordinator
- 2 . Signed: Rental Summary Form  
ESCH Terms of Use Form  
CRD Facility Use Contract Form  
CRD Insurance Application (sport or non-sport)  
VIHA Kitchen Food Facility Application Form
- 3 . Payments required in full, 4 cheques made payable to CRD
  - 1) Rental-including GST
  - 2) CRD Insurance
  - 3) Custodial Deposit
  - 4) Damage Deposit